

Duke University
Federal Work-Study and Duke Work-Study Off-Campus Agreement
Hire Form

I, the undersigned, confirm I have furnished the Organization a copy of my Work-Study Verification Form. I agree to notify the Organization of any revisions or changes in my work-study allocation. I understand that if I fail to notify the Organization of any change in my work-study status, the Organization will terminate my employment without notice.

Student Name | Duke Unique ID

Organization Name

Expected Start Date – Expected End Date* | Hourly Pay Rate

Student's Signature | Date

Supervisor's Signature | Date

*Please note that work study awards for the 2018/2019 academic year are valid only between 8/13/2018 and 5/4/2019

Return Hire Form to the Office of Student Loans & Personal Finance along with Schedule 1 upon the hiring of any Duke University Work-Study student.

**Office of Student Loans & Personal Finance
2127 Campus Drive, Annex
Box 90755
Durham, NC 27708
Fax: (919) 684-6132
Email: StudentLoans@duke.edu**